

Provider access policy statement for Bishop Vesey's Grammar School

Created by: Ashley Buxton, SLT Careers Lead **Date:** 1/1/2023

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Next review due by: Full Board of Governors at January 2024 meeting

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access
- › The grounds for granting and refusing requests for access
- › Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Bishop Vesey's Grammar School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies, careers days and taster events
- › Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mr Ashley Buxton, Director of Music, Associate Assistant Headteacher with a responsibility for Careers.

Telephone: 0121 250 5400

Email: a.buxton@bishopveseys.bham.sch.uk

4.2 Opportunities for access

Please contact Mr Buxton to identify any opportunity for your provider to come into school to speak to students and/or their parents/carers.

In the following table, please note some of the opportunities provided for training and education providers to speak to Bishop Vesey's Grammar School students and/or their parents/carers.

	MICHAELMAS TERM	SPRING TERM	SUMMER TERM
YEAR 7	Unifrog	Unifrog BMET assembly on Apprenticeships and T levels, 11/1/2023 Whole-school Careers event, 10/2/2023 Degree apprenticeship assembly during school Careers Week, 3-10/3/2023	Unifrog
YEAR 8	Unifrog BMET assembly on Apprenticeships and T levels, 2/12/2022	Unifrog Event for university technical colleges (UTCs) – ahead of UTC application deadline of 31/1/2023 Whole-school Careers event, 10/2/2023 Degree apprenticeship assembly during school Careers Week, 3-10/3/2023	Unifrog
YEAR 9	Independent one to one careers interviews Unifrog BMET assembly on Apprenticeships and T levels, 1/12/2022 Assembly and tutor group opportunities - employability skills	Independent one to one careers interviews Unifrog Key Stage 4 options event Whole-school Careers event, 10/2/2023 Degree apprenticeship assembly during school Careers Week, 3-10/3/2023	Independent one to one careers interviews Unifrog

	MICHAELMAS TERM	SPRING TERM	SUMMER TERM
YEAR 10	<p>Unifrog Assembly on work experience BMET assembly on Apprenticeships and T levels, 7/12/2022 Assembly and tutor group opportunities - employability skills</p>	<p>Unifrog Whole-school Careers event, 10/2/2023 Degree apprenticeship assembly during school Careers Week, 3-10/3/2023</p>	<p>Unifrog Work experience preparation sessions Work experience</p>
YEAR 11	<p>Unifrog Independent one to one careers interviews Assembly on opportunities at 16 BVGs Sixth Form Open Evening online or in person</p>	<p>Unifrog Independent one to one careers interviews Event for university technical colleges (UTCs) – ahead of UTC application deadline of 31/1/2023 BMET assembly on Apprenticeships and T levels, 13/1/2023 Whole-school Careers event, 10/2/2023 Degree apprenticeship assembly during school Careers Week, 3-10/3/2023 Post-16 taster sessions Apprenticeships – support with applications</p>	<p>Unifrog Independent one to one careers interviews Post-16 taster events</p>
YEAR 12	<p>Unifrog Assembly on Work experience</p>	<p>Unifrog Mott MacDonald assembly on degree apprenticeships, 17/1/2023 Whole-school Careers event, 10/2/2023 Higher education evening Degree apprenticeship assembly during school Careers Week, 3-10/3/2023</p>	<p>Unifrog Enrichment Week Business networking training Work experience</p>

	MICHAELMAS TERM	SPRING TERM	SUMMER TERM
YEAR 13	Unifrog HE and higher apprenticeship applications	Unifrog Mott MacDonald assembly on degree apprenticeships, 16/1/2023 Whole-school Careers event, 10/2/2023 Degree apprenticeship assembly during school Careers Week, 3-10/3/2023 Assembly and small group opportunities - employability skills	

4.3 Granting and refusing access

A provider can be refused access on the grounds of:

- a) Safeguarding, for example, if the Academy DSL deems it is not safe or appropriate
- b) Health & Safety, for example, if the provider was not adhering to the Academy Health and Safety requirements
- c) Scheduling difficulties

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Once visits have been agreed, the Academy will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available. Sessions can be held in different venues according to the number of students and the requirements of the provider. Visits can be in the main hall and delivered to over 200 students, or sometimes in the classroom with a smaller group. We also have the facility to deliver safe personalised sessions.

We are happy to work with providers to share any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the Academy in order to showcase what they do.

5. Links to other policies

This policy needs to be read in conjunction with the Bishop Vesey's Grammar School policies below:

- Child Protection/Safeguarding Policy <https://bvgs.co.uk/wp-content/uploads/2022/09/Safeguarding-Policy-September-2022.pdf>
- Careers guidance policy <https://bvgs.co.uk/wp-content/uploads/2022/09/Careers-Policy-June-2022-1.pdf>
- Curriculum policy <https://bvgs.co.uk/wp-content/uploads/2022/09/Curriculum-Policy-2022-23.pdf>

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mr Ashley Buxton, Associate Assistant Headteacher i/c Careers

This policy will be reviewed annually by Mr Ashley Buxton, Associate Assistant Headteacher i/c Careers.

At every review, the policy will be approved by the governing board.