



**Bishop Vesey's Grammar School
Parent Teacher Friends Association
(PTFA)**

Notes: Monday 16th September 2019

Item	Who	When
<p>1. Welcome – Maxine Hanley</p> <p>2. Present: Liz Brennan, Sarah Ayto, Richard White, Jayne Blackburn, Brian Davies, Sally Lugg, Elizabeth Mitchell, Georgina Southgate, Caroline Moore, Karren Hubbard, Simone Echeta, Maria Puertolas Orson, Becky Moyles, Jackie Marsh</p>		
<p>3. Apologies – Kate Barnes, Julia Van Loon, Mark Abbott</p>		
<p>4. Actions of the last meeting</p> <p>a) <u>Use of Paypal to collect payment for events</u> To be explored at a later date/Easyfundraising</p> <p>b) <u>Scarves/Hats</u> –GS now has the scarves/beanies and they look fantastic! They are now on sale (£12 and the hats at £8). Opportunities to sell them include - school newsletter, sports matches (to be organised), welcome curry evening and welcome events – 07/10/19 & 15/10/19 (GS to create slips) and rugby/hockey tours AND 09/11/19 (BD to organise). All beanies/scarves to be kept somewhere. MH/GS to discuss.</p> <p>c) <u>Logo for PTFA</u> - BD to email final image to members and to get a quote/timescales on the banner being rebranded.</p> <p>d) <u>50/50 Club</u>- MH still has 13 members for which we do not have their contact details. These are to remain on the system.</p> <p>e) <u>GDPR</u> – GDPR Policy to be amended to include duration details held and put on the website. It was felt that all members of PTFA could have training on GDPR if requested - BD confirmed we could use room FF9 in November's meeting. EB investigated the ICO charge but does not have the info to complete the registration. RW to pay this.</p> <p>f) <u>RAFFLE</u> BD to confirm with GS some options for what the PTFA could raise the money for.</p>	<p>GS BD MH/GS</p> <p>BD</p> <p>MA</p> <p>EB</p> <p>RW</p> <p>BD</p>	<p>By Oct'19</p> <p>End Sep'19</p> <p>ASAP</p> <p>Nov meet</p> <p>ASAP</p> <p>Oct Meet</p>
<p>5. Declaration of Interest None</p>		
<p>6. Matters Arising</p>		

None		
7. Treasurer's Report Current balance £2829.73 less deposit for comedy night and the cost of scarves/beanies.		
8. 50/50 Club - August draw – Number 107. To be announced in school newsletter with link to 50/50 application form. - 50/50 Club will also be re-promoted in September	MH MH	Next Meeting Sept '19
9. Events a) Welcome Curry - 17 October 2019 Events Champion CM CM confirmed that catering booked, prices agreed (£10 per head) and organisation underway. It was suggested that a sticker system for houses could work well. When parents enter, ticked off and GDPR consent given. EB to organise. d) Comedy Night - 15 Nov 2019 Events Champion MH Acts decided and deposit paid Flyer to be created a) Y7&8 Discos Events Champions EM and EB The following question to be raised by BD to school. Q. Should all parent volunteers have a BVGS DBS? RW to send BD info from Parent kind on this. BVGS disco dates for this year are 24 Jan and 27 March – these have been agreed. DJ booked and preparations underway. b) Raffle Events Champion EM BD to confirm with GS some options for what the PTFA could raise the money for. On hold until next discussion – looking like a Spring 2020 target. f) Quiz 13 March 2020 Events Champion CM g) Summer Event A summer ball was discussed and the idea of having a working party to discuss this as an option. BD to organise a meeting.	CM EB MH MH BD RW BD	Oct '19 Nov meet End Sep19 ASAP Done Next meeting Next meeting

<p>9) Any Other Business</p> <ul style="list-style-type: none"> - Discussion took place regarding selling second hand uniform – we agreed that this would be difficult to manage/store etc but it was thought that maybe re-selling the sports kit could work. To be further discussed. - - New Chairperson still needs to be sought. Parents have been made aware via school newsletter. <p>Next meetings;</p> <p>14/10 - 7pm, Hive, BVGS for AGM plus regular meeting</p> <p>Dates to be set for meetings going forward at the Oct meeting.</p>	<p>All</p>	<p>Oct Meet</p>