



Bishop Vesey's Grammar School

Parents Teachers Friends Association (PTFA)

Notes: Monday 8th April 2019

Item	Who	When
1. Welcome – Mark Abbott (Chair) Present: Maxine Hanley, Liz Brennan, Richard White, Jayne Blackburn, Julia Van Loon, Sally Lugg, Caroline Moore, Brian Davies		
2. Apologies – Elizabeth Mitchell, Sarah Ayto, Kate Barnes, Georgina Southgate, David Goodwin, Sam Khan		
a) Notes of the last meeting ** Outstanding actions from last meeting in March ** b) Formal paragraph needs adding to the AGM minutes regarding the constitution. RW to forward wording to MH. c) <u>PTA Events Website</u> – GS to look over T&Cs and how it could work with a Paypal account. d) <u>Scarves/Hats</u> – Logo needed so GS can get mock up scarf ready for next meeting. Richard to send JPEG to SL (or let SL know if he hasn't got it so GS/SL can speak to Angela Kite in the office). e) <u>Logo for PTFA</u> - MH to follow up with Matt Long – will he do the logo? CM confirmed that Clive Poole would be able to print the banner. f) 50/50 club - Contact details missing for some club members. MH to speak to school office in the hope that they can provide necessary info. g) General PTFA communications - Case study to be created – MA to write brief notes and circulate for everyone to add to. Forward to Ryan Stevens to create copy. h) Clear communications on what the PTFA has supported or paid for – MH to feed back at next meeting.	RW GS/SL GS/SL/RW MH MH MA MA	All outstanding
3. Declaration of Interest - none		
4. Matters Arising None		
5. Treasurer's Report Current balance - £7,203.74 with some expenses from quiz night yet to be paid out.		
6. 50/50 Club - March draw – Number 116. To be announced in school newsletter with link to 50/50 application form. - When MH relaunches, ask all old 200 club members to re-confirm their	MH MH	Next Newsletter

<p>details.</p> <ul style="list-style-type: none"> - Richard to confirm how much is in the fund. - Marketing and Follow up: Maxine to re-promote and the application form to be available at all PTFA attended events. - 	<p>RW</p> <p>MH</p>	<p>ASAP</p> <p>ASAP</p>
<p>7. Events</p> <p>a) <u>Y7&8 Discos</u> 21st Jun - BVGS Events Champions EM and SK Everything is in place. BVPTFA only organising the final disco in June. Marketing and Follow up:</p> <p>c) <u>Quiz Night</u> (22 Mar 19) Events Champion CM</p> <ul style="list-style-type: none"> - It was agreed that this was a fantastic success in terms of feedback on the night and funds raised. Well done Caroline and Dave! <p>Marketing and Follow up: Things to think about for next year – raffle tickets £5 or £10 so change isn't needed, Speak to J.Davies (Chair of Gov) for assistance with raffle prizes.</p> <p>d) <u>Race Night</u> (3 May 19) Not going ahead</p> <p>e) <u>Raffle</u> (Date TBC) Events Champion EM Mr Robson has agreed that this can go ahead. EM has discussed with Mr Swindell and there are some concerns that this will take away from the fundraising by BD, the Excellence Fund and the charity donations. Date to be confirmed for Nov / Dec 19 and costs established. Marketing and Follow up:</p>	<p>Brian D to follow up with Mr Swindell</p>	
<p>8. Any Other Business</p> <ul style="list-style-type: none"> - Analyse the results of the previous parent questionnaire. MH to feed back at next meeting. - CM/MH/MA to send any parent info to EB re. storing in one place. <p>MA will be standing down as Chairperson at the end of the year and is keen to identify a replacement. MA told the meeting that he thought there were a number of the committee who could take on this role but he did not want to make any assumptions or add to the current workload of members. Anyone interested please let MA know. Therefore, he has written a description of the role which is being included in Mr Robson's weekly email Mr Robson how best to publicise this with parents. MA will then invite any parent who might be interested to shadow him during the remaining months of the school</p> <p><u>2019/20 Events calendar</u></p> <ul style="list-style-type: none"> - Welcome curry – 17 Oct 2019 (CM) - Discos – possible 15/22 Nov 2019 and 27 Mar 2020 – Maxine to check with EM/SK and then Sutton Girls - Quiz – 13 Mar 2020 (CM) 	<p>MH</p> <p>CM/MH/MA</p> <p>MA</p>	<p>Next meeting</p> <p>Next Meeting</p> <p>Next Meeting</p>

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| <ul style="list-style-type: none">- Comedy Night – 15/22 Nov 2019 (MH)- Race Night – 26 Jun (MA)- Summer Event? | | |
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Next meetings;

13 May - 7pm in the Hive, BVGS

17 June – 7pm in the Hive, BVGS