

Instructions for registering with SIMS Online Options.

Part 1. Student registration process.

Registration must only be completed using your BVGS student computer account.

1. You will receive an invitation email from the email noreply@sims.co.uk. This will provide you with a dedicated link just for you. Please check your spam/junk mailbox if the email does not appear in your inbox before contacting the school. **If you do not receive the email contact the school's IT team.**

Subject: Bishop Veseys Grammar School - SIMS Online Services Invite



Bishop Veseys Grammar School is inviting you to join SIMS Online Services, their new online portal. You can register for the following services:

- SIMS Options
- SIMS Activities

To join, simply [click this link](#). The link is valid for the next 90 days.

You can register to sign in with your existing credentials with any of the below account providers:

- Microsoft/Office 365
- Twitter
- Facebook
- Google

If you do not have an account with any of the above providers, then you can create a Microsoft account [here](#) or a Google account [here](#) using your existing email address.

If you select SIMS ID to use SIMS Online Services, existing users can enter their details into the username and password fields that are displayed.

If the link doesn't work, please enter this URL into your browser:

<https://id.sims.co.uk/registration/home/soscode>

2. Follow the link in the email to be directed to the Sign in page.



Sign in with SIMS ID

Sign in with SIMS ID

Sign in with Facebook

Sign in with Twitter

Sign in with Google

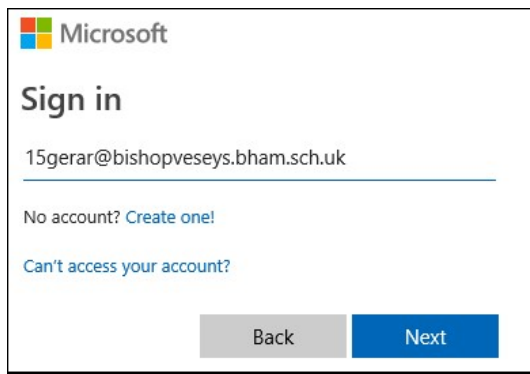
Sign in with Microsoft

Sign in with Microsoft

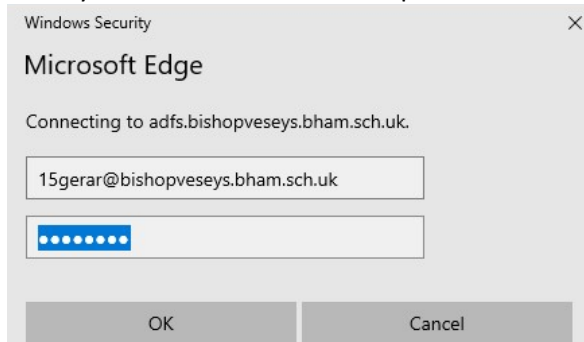
3. Select the last option "Sign in with Microsoft" as shown below.

Sign in with Microsoft

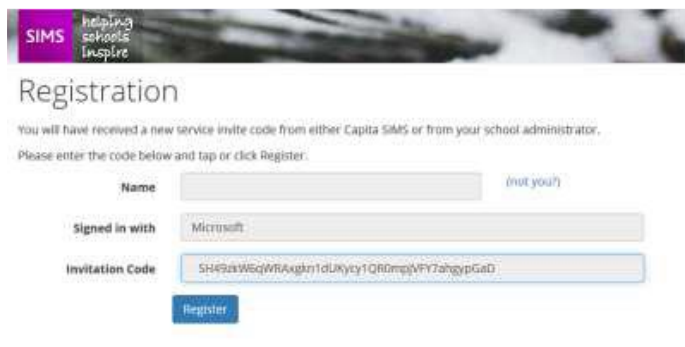
4. Enter your school username in the format 15gerar@bishopveseys.bham.sch.uk and click Next. **Please do not sign in with any other account.**



5. You will be taken to the school's ADFS sign in page.
6. Enter your school username and password and click OK.



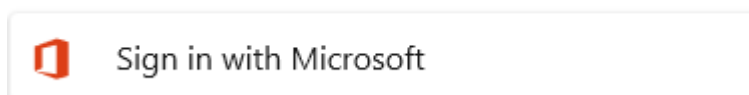
7. Ensure your name is listed in the registration box that appears and click the Register button:



8. You will then be requested to confirm who you are by asking for your date of birth. Use the following format of dd/mm/yyyy. For example 25/05/2005
9. You should now be registered. Please close the browser and proceed to **part 2** to below.

Part 2. Logging on process.

1. From a web browser launch the Options Online page <https://www.sims-options.co.uk/>
2. Select the last option "Sign in with Microsoft".



3. Enter your school username and password.
4. You should now be signed into the Options Online system.
5. The next step is to follow the "Student Options Online Selection Instructions" guide which is available here <http://bvgs.co.uk/students/>

For any technical issues please email options@bishopveseys.bham.sch.uk or contact the school's IT support team.