



Bishop Vesey's Grammar School

'Inspiration and Excellence'

Headteacher: Dominic Robson BA (Hons) NPQH

Lichfield Road, Sutton Coldfield, B74 2NH, 0121 250 5400, www.bvgs.co.uk

26th October 2018

Dear Parents,

I hope that this letter finds you well.

Mock Examinations

As per my previous letter, I write to provide information on the mock examination fortnight. The mock examination period begins on Monday 12th November. Your son should already have received his timetable. This process is a fantastic opportunity to get a thorough understanding of where we currently are and as such it should not be taken lightly. I hope that every student is undertaking a careful and thorough revision programme. Year 11 will be in school as normal every day throughout the fortnight with the exception of Thursday 22nd and Friday 23rd November when study leave will be granted. That is to say, on Thursday 22nd and Friday 23rd November, students need only come in for their exams. Study leave will only be granted upon receipt of the reply slip at the bottom of this letter.

General Guidance

- When not sitting exams, students will be undertaking private study supervised by members of staff. Timetables will be produced to explain where students should be
- Students should report to Big School for each exam, unless told otherwise
- Students should be at their examination room at least 10 minutes before the examination
- Students need to be properly equipped. Students should ensure that they bring a black pen to every exam and that they know what else they will need. Subject teachers will be able to help if there are any queries. Equipment will not be provided by the school
- Full uniform must be worn for all examinations
- If a student falls ill in the exam period and cannot attend an examination, they must make sure their parents contact the Main School Office as soon as possible
- Behaviour should be exemplary throughout the examination period
- Students will not be allowed to leave the exam room prior to the end of the examination. If a student finishes an exam early, they should use the remaining time to check their work.
- Exam rooms will be left tidy at the end of each exam session
- NO MOBILE PHONES OR ELECTRONIC DEVICES in the exam room. These should be left at home, in lockers, or handed in at the start of each exam
- All materials pertaining to an exam need to be left outside the examination room. Papers in pockets are strictly forbidden

Bishop Vesey's Grammar School is Company Limited by Guarantee and registered in England and Wales with company number 7986921. The Registered Office is at Lichfield Road, Sutton Coldfield B74 2NH

The Governors of Bishop Vesey's Grammar School are a registered charity (No: 517907)



Sixth Form Open Evening

BVGS Sixth Form Open Evening will take place here in school on Wednesday 7th November from 4pm -7pm. Mr Goodwin (Head of Sixth Form) will be giving a talk specifically tailored to our Year 11 students at 4:15. As you may recall, one of my goals is for everyone in Year 11 to be able to access our Sixth Form so I hope to see as many of you here as possible on the 7th November.

Please do not hesitate to contact me if any of the above needs to be clarified or if there is anything else I can assist with.

Yours faithfully

Tom Williams

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Head of Year 11

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Year 11 Mock Study Leave Consent

Please return this slip to your son's form tutor by Wednesday 7th November

Name: _____ Form: _____

I hereby grant permission for my son to undertake study leave

Signed: _____ Date: _____