



# Bishop Vesey's Grammar School

'Inspiration and Excellence'

Headteacher: Dominic Robson BA (Hons) NPQH

7<sup>th</sup> October 2016

Dear Parents/Carers,

## Year 11 Revision Support Evening

I would like to take this opportunity to invite you and your son to attend the Year 11 Revision Support Evening which takes place on **Wednesday 19<sup>th</sup> October** from 6:30pm to 8:10pm in Big School. The four form tutors and Mrs Hodkinson and I will be available from 6.30pm to discuss any pastoral questions. At 7.00 I will be presenting an outline of the Mock Examinations and what you can expect from the rest of this year. From 7:10 – 8:10 the Elevate Education team will take over and present their Revision Seminar with key information and tips about managing the revision process. It will help you and your son prepare for the Mock and GCSE examinations with increased confidence.

## Sixth Form Open Evening

This will be held on Thursday 10<sup>th</sup> November from 4.00 – 7.00pm. You will be able to visit all of the departments your son is interested in studying for A level where presentations and Q&A sessions will be run by the staff. It is a vital part of your decision-making for post-16 education and a very busy and popular event.

## Mock Examinations

The GCSE mock examinations begin on **Monday 14<sup>th</sup> November** with the last day of exams being **Wednesday 23<sup>rd</sup> November** (with the exception of the Art exams on Monday 28<sup>th</sup> and Tuesday 29 November.) The mock timetable is attached to this letter for your reference. The mock examinations are an important opportunity to establish progress and determine what pupils need to do in order to maximise their potential in next summer's all important GCSE examinations. The results of these mock examinations will be communicated to you via a full report which is scheduled to be published just before we break up for the Christmas holiday. In order to make these mock examinations realistic and to encourage personal responsibility, we are granting Year 11 study leave for the duration of the mock examinations. During study leave your son should be at school or at home studying. Truancy police operate throughout this time and it is possible that your son would be returned to school if he is in public without good reason.

## General Guidance for mock exams

- The majority of examinations will be in Big School. There will be a timetable with rooming posted outside Big School and the Heads of Year office
- Pupils should be at their examination room at least 15 minutes before the examination
- Pupils need to be properly equipped. Pupils should ensure that they bring a black pen to every exam and that they know what else they will need. Transparent pencil cases are required. Equipment will not be provided by the school
- Full uniform must be worn throughout the examination period



Lichfield Road, Sutton Coldfield, West Midlands B74 2NH  
Tel: 0121 250 5400 Fax: 0121 250 5420  
head@bishopveseys.bham.sch.uk  
www.bvgs.co.uk



- If a pupil falls ill in the exam period and cannot attend an examination, they must make sure their parents contact the Main School Office as soon as possible. A doctor's note will be needed straight away to support the absence
- Behaviour should be exemplary throughout the examination period. Poor behaviour may result in study leave being revoked
- Pupils will not be allowed to leave the exam room prior to the end of the examination. If a pupil finishes an exam early, they should use the time to check their work.
- Exam rooms will be left tidy at the end of each exam session
- **NO MOBILE PHONES OR ELECTRONIC DEVICES** in the exam room. These should be left at home, in lockers, or handed in at the start of each exam

I would be grateful if you would complete the slip below and have your son return it to his Form Tutor by **Wednesday 19<sup>th</sup> October**. As always, if you would like to contact me here at school to discuss any aspect of your son's education or well-being, please feel free to do so. I look forward to seeing you on 19<sup>th</sup> October.

Kind regards

Mr S Hutchieson

( [s.hutchieson@bishopvesey.bham.sch.uk](mailto:s.hutchieson@bishopvesey.bham.sch.uk) )

Head of Year 11

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**Report Card/Parents Evening/Study Leave Reply Slip**

Your son's name \_\_\_\_\_ Form \_\_\_\_\_

Parental signature \_\_\_\_\_ Date \_\_\_\_\_

I/ we do grant permission for my son to undertake study leave

I/ we do not grant permission for my son to undertake study leave