

## **Bishop Vesey's Grammar School – BVGS Website Usage Terms and Conditions**

Welcome to our website. If you continue to browse and use this website, you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our Privacy Policy govern Bishop Vesey's Grammar School relationship with you in relation to this website.

If you disagree with any part of these terms and conditions, please do not use our website.

The term 'Bishop Vesey's Grammar School' or 'us' or 'we' refers to the owner of the website whose registered office is Lichfield Road, Sutton Coldfield, West Midlands, B74 2NH. The term 'you' refers to the user or viewer of our website.

The use of this website is subject to the following terms of use:

- The content of the pages of this website is for your general information and use only. It is subject to change without notice.
- This website uses cookies to monitor browsing preferences. If you do allow cookies to be used, the following personal information may be stored by us for use by third parties: *See BVGS Website Privacy Policy below.*
- Neither we nor any third parties provide any warranty or guarantee as to the accuracy, timeliness, performance, completeness or suitability of the information and materials found or offered on this website for any particular purpose. You acknowledge that such information and materials may contain inaccuracies or errors and we expressly exclude liability for any such inaccuracies or errors to the fullest extent permitted by law.
- Your use of any information or materials on this website is entirely at your own risk, for which we shall not be liable. It shall be your own responsibility to ensure that any products, services or information available through this website meet your specific requirements.
- This website contains material which is owned by or licensed to us. This material includes, but is not limited to, the design, layout, look, appearance and graphics. Reproduction is prohibited other than in accordance with the copyright notice, which forms part of these terms and conditions.
- All trademarks reproduced in this website, which are not the property of, or licensed to the operator, are acknowledged on the website.
- Unauthorised use of this website may give rise to a claim for damages and/or be a criminal offence.
- From time to time, this website may also include links to other websites. These links are provided for your convenience to provide further information. They do not signify that we endorse the website(s). We have no responsibility for the content of the linked website(s).
- Your use of this website and any dispute arising out of such use of the website is subject to the laws of England, Northern Ireland, Scotland and Wales.

## **BVGS Website Privacy Policy**

Bishop Vesey's Grammar School is committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information.

Our website uses cookies. By using our website and agreeing to this policy, you consent to our use of cookies in accordance with the terms of this policy.

### **(1) What information do we collect?**

We may collect, store and use the following kinds of personal information:

(a) information about your computer and about your visits to and use of this website (including your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views and website navigation);

(b) information that you provide to us as a registered user;

(c) information that you provide to us for the purpose of subscribing to our website services, online form submissions, email notifications and/or newsletter subscriptions;

(d) any other information that you choose to send to us.

### **(2) Cookies**

A cookie consists of information sent by a web server to a web browser, and stored by the browser. The information is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We may use both "session" cookies and "persistent" cookies on the website. We use session cookies to: keep track of you whilst you navigate the website and we may use persistent cookies to: enable our website to recognise you when you visit. Session cookies will be deleted from your computer when you close your browser. Persistent cookies will remain stored on your computer until manually deleted, or until they reach a specified expiry date.

We use Google Analytics to analyse use of our website. Google Analytics generates statistical and other information about website use by means of cookies, which are stored on users' computers. The information generated relating to our website is used to create reports about the use of the website. Google will store this information. Google's privacy policy is available at: <http://www.google.com/privacypolicy.html>.

In addition we also use some third party cookies to enhance the user experience when visiting our site. These cookies are generated by Google and Twitter. If you do not accept these cookies certain pages will not render correctly and pages will not be displayed correctly to the user.

Most browsers allow you to reject all cookies, whilst some browsers allow you to reject just third party cookies. For example, in Internet Explorer you can refuse all cookies by clicking "Tools", "Internet Options", "Privacy", and selecting "Block all cookies" using the sliding selector. Blocking all cookies will, however, have a negative impact upon the usability of many websites.

In line with Privacy and Electronic Communications (EC Directive) (Amendment) Regulations 2011 we have changed our website policy to advise you that we use cookies. You do not have to accept our cookies or you may use your browser to automatically notify and block their use, however this will have a detrimental effect on the way our site operates. If you require further information please visit the [Information Commissioner's Office](#) website for further information.

Cookie	Name	Purpose	More information
Google Analytics	_utma _utmb _utmc _utmz	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	<a href="#">Click here for an overview of privacy at Google</a>
BVGS site session cookie	Random 16 pair hex value	This cookie is required for our site to operate and is deleted when you close your browser session.	
Google Maps	NID / PREF	These cookies contain random numbers and contain links to our location.	
Google Docs	gvchan	This cookie is required to allow documents to be shown using the Google Docs viewer.	
Twitter	pid	Randomly generated number linking to our Twitter account.	

### (3) Using your personal information

Personal information submitted to us via this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- (a) improve your browsing experience by personalising the website;
- (b) enable your use of the services available on the website;
- (c) send you general (non-marketing) commercial communications;
- (e) send you email notifications which you have specifically requested.

We will not provide your personal information to any third parties for the purpose of direct marketing.

#### **(4) Disclosures**

We may disclose information about you to insofar as reasonably necessary for the purposes as set out in this privacy policy.

In addition, we may disclose your personal information:

- (a) to the extent that we are required to do so by law;
- (b) in connection with any legal proceedings or prospective legal proceedings;
- (c) in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk);
- (d) to any person who we reasonably believe may apply to a court or other competent authority for disclosure of that personal information where, in our reasonable opinion, such court or authority would be reasonably likely to order disclosure of that personal information.

Except as provided in this privacy policy, we will not provide your information to third parties.

#### **(5) Security of your personal information**

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information. We will store all the personal information you provide on secure (password- and firewall- protected) servers. Of course, data transmission over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet. You are responsible for keeping any of your password and user details confidential. We will not ask you for your password. (except when you log in to the website).

#### **(6) Policy amendments**

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

#### **(7) Third party websites**

The website contains links to other websites. We are not responsible for the privacy policies or practices of third party websites.

#### **(8) Contact**

If you have any questions about this privacy policy or our treatment of your personal information, please write to us by email to [websiteadministrator@bishopveseys.bham.sch.uk](mailto:websiteadministrator@bishopveseys.bham.sch.uk) or by post to Bishop Vesey's Grammar School, Lichfield Road, Sutton Coldfield, West Midlands, B74 2NH, United Kingdom