

YEAR 7 AND 8 DISCO AT BISHOP VESEY'S GRAMMAR SCHOOL

Important information for parents regarding school discos

1. Due to fire regulations, and health and safety regulations, we are limited as to the number of tickets we can sell. Therefore tickets will be sold to both boys and Sutton Grammar School girls on a first come, first served basis and each pupil must pay for and sign for his/her ticket.
2. Tickets will only be issued when the authorised slip duly signed by a parent/ guardian is produced.
3. No tickets will be sold on the evening.
4. Parents are required to inform the organisers of any medical conditions, allergies or the like. Pupils are required to self-medicate. A first aider will be on hand throughout the evening.
5. The discos are for pupils of these two schools only, and pupils from other schools will not be admitted.
6. Parental help. We need at least **12 adults** present during the disco to ensure the smooth running of the event and to ensure the safety of the children. Please feel free to offer help and we will contact you before the event if we need your help. We will need you to turn up at 7.15pm to help us set up.
7. The pupils will not be allowed into the disco until **7.30pm** so please bear this in mind when getting them to school. When you leave your child at the school, please check that the event is on, just in case there may be a last minute problem (not very likely but for your own peace of mind).
8. Please make sure we have your contact telephone number in case of emergencies.
9. Pupils **must** be collected by a parent or guardian from reception at **9.30pm** and should not leave the school premises until collected. Neither the school nor the Parents Association can accept any liability for children once they have left the school premises.

We look forward to meeting you and your children at the disco.

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