



Bishop Vesey's Grammar School Parents Association (PA)

Annual General Meeting

Monday 22nd October 2018

7:00pm – 7:45pm

The Hive

1. Introduction

- a. Welcome – Mark Abbott
- b. Apologies – Sam Khan
- c. Present – Mark, Rich, Max, Elizabeth, Julia, Caroline, Georgina, Sally, Liz Brennan, Felicity McCabe, Sarah Ayto
- d. Declarations of Interest - NONE

2. Current Co Chairs – Rich, Mark and Maxine

3. Finance & Accounts – Richard went through these for previous year. Things to note were that discos and quiz night are good money earners. There were 2 cancelled events – Race Night and Ball

4. Board Elections - Mark presented attendees with current position postings and descriptions. We had a brilliant response and following were nominated and seconded

-- New comers Liz Brennan, Kate Barnes and Sarah Ayto as event champions, starting with discos

-- Liz Barnes as secretary (note taker and disperser)

5. AOB

AGM Post	Current elected 2017/8	Current status 2018/9
Chair	Mark Abbott, Maxine Hanley, Richard White	Mark Abbott

Deputy Chair	Mark Abbott, Maxine Hanley, Richard White	Maxine
Secretary	Mark Abbott, Maxine Hanley, Richard White	Liz Brennan
Treasurer	Richard White	Rich White
50/50 Club	Maxine Hanley	Maxine
Event Coordinator	Sam Khan, Caroline Moore, Elizabeth Mitchell	Sam Khan, Caroline Moore, Elizabeth Mitchell, Julia Vanloon
Event Champions	Vacant	Liz Brennan, Kate Barnes, Sarah Ayto
Communications Officer	Sally Lugg, Georgina Southgate	Sally Lugg, Georgina Southgate
Easy Fundraising	Vacant	Sally Lugg, Georgina Southgate

**Bishop Vesey's Grammar School
Parents Association (PA)**

PA Meeting Agenda

Monday 22nd October 2018

7:45pm – 8:45pm

The Hive

- 1. Welcome**
- 2. Apologies**
- 3. Declaration of Interest**
- 4. Matters arising**
- 5. Treasurer's Report - £4378.28 – not including £3K from 50/50**
- 6. Constitution**

- a. Decision to become Parents Teachers Friends Association (PTFA) was made after checking PTA_UK (Parentkind) website and guidelines
- b. All those nominated for PTFA roles become trustees of the charity if they wish to vote at PTFA meetings.
- c. Competition in school to create PFTA logo - Sally
- d. Caroline to approach Clive Paul to update banner once logo approved

7. 50 / 50 Club

- a. 79 subscribers currently
- b. 3 cheques still to go out for draws that were missed last year
- c. 1 cheque for this September winner – no 12 – MJ Eagleton – to go out and this to be mentioned on newsletter with link to 50/50 form
- d. All monies to Treasurer for depositing
- e. Max to re-promote after Christmas (1st week back) and the form to be available at all PTFA attended events – Mark to amend account on form to have 2 leading zeros and send to Georgina

8. Events

- Welcome Curry Night 18th Oct 18 – massive success – 75 attendees. Thank you to Caroline and Elizabeth for organizing it and us all. Raised £162.50
- Penny drive – starts 5/11 – Maxine to hand over buckets and tally sheet and promo blurb by 25TH Oct
- Year 7&8 Discos 9th Nov 18, 18th Jan 19, 5th Apr 19, 21st Jun 19
- Comedy Night 8th Feb 19 - Max approaching 2 prospects based off recommendation at curry night for funny family friendly acts...looks like will go ahead – Application forms need to be available by December !! – Georgina/Sally
- Quiz Night 22nd Mar 19 – D Goodwin all set – no booze to be brought in, only purchased from bar – application forms to reflect this
- Race Night 17th May – all agree it should go ahead...17th May no good – revised date is 3 May – needs firming up with school
- Summer Party 13th July – Date probably needs changing as not enough music folk around....suggested 22 June – Need to have meeting on this as will be big event – Max + event co-ordinators

9. BVGS Matters - DG

10. Any Other Business

- Mark and Maxine are meeting with Dominic Robson 23/10/18
- We need a full list of school events where PTFA are needed to assist or be present at incl refreshments – DG
- Georgine/Sally to look at linking 50/50 form, parent survey to website and anything else we can push up through website , Doodle Polls for volunteering?
- Max to check PA gmail account
- Ideas surrounding how folk buy tickets for events and volunteer for them to be discussed – possibly use website more!!
- *Make sure section on previous action points is added to Agenda.* I have underlines actions in these minutes - Mark

11. Next meetings – 12/11, 03/12, 14/01, 04/02